Thursday 03/02 11:00am

# Attendees: Sergio, Andreea, Robert, Chris, Calum

* Github hub to share documents and resources
* Discord for meetings and general communication
* Spyder IDE for python
* No website required, just use Splunk dashboard for CTF questions and answers
* CTF environment will be an App
  + Potentially use Spunk Boss of the soc App as template/example
    - https://github.com/splunk/SA-ctf\_scoreboard
* CTF more for educational purposes opposed to just a game environment?
* Nobody can see the project on Github? Mab to investigate
* Nobody can see the project on Zube? Mab to investigate
* Regular meetings 12 Thursdays? Alternatively, find a date/time when everyone can attend
* No need to record meetings, just quick notes for each session
* Notes uploaded to Github each week for easy access
* Instead of induvial tasks, share responsibilities between team members
* What is the follow up register? Sergio to find out
* Still need to decide on what tasks actually need done to accomplish the project

Monday 07/02 02:30pm

# Attendees: Mab, Sergio, Calum, Chris, Robert Andreea

PM Meeting Notes:

* Was mostly unhelpful to our scenario, talked about clients not responding, mentioned a lot about using agile method.

Group Meeting Notes:

* We will create an official group chat to record weekly evidence of progress
* Updating our task prioritisation, reviewing again using MoSCoW method
* Adding content from previous meeting notes to the follow up register
* Creating a brief description of what we are talking about under the deliverables map
* Everyone to download and start becoming familiar with Splunk and AWS
* New place such as google docs for shared access before uploading to github?